OFFICE OF THE PRINCIPAL GOVT. POLYTECHNIC LOHARU

Office order No. 543 Dated: 27/10/2026

It is brought to the kind notice of all the students of the institute that they can collect PCA form from their O/I's/Tutors Incharges for upcoming examination Dec-2026 & submit filled PCA alongwith requisite fee upto 18.11.2026 (without late fee) and 26.11.2026 with late fees and Mercy Chance students filled PCA alongwith fee upto 18.11.2026.

The examination fee for HSBTE Exam Dec-2026 is as under :-

Exam fees under Semester System

Rs. 650/- per student per semester (Including Regular of 1st, 3rd, 5th and Reappear of all semester)

Exam fees under Annual System:

Rs.1300/- per student per year for (Reappear of Ist year under annual pattern scheme for 2021 Batches)

Rs.1000/- per subject for mercy chance prior to 2020 Batch

For more details please visit the website :HSBTE.ORG.IN The following duties are hereby assigned pertaining to HSBTE examination Dec-2026.

Submission and Uploading/verification of PCA(Permission cum Admission) Form of Regular/Passout Students including coloured photo and signature on PCA form upto cut off date.

App.Sci.	
1.Sh. Sonu Dhawan , Lect. in App.Sci	1st Sem (Civil, EE)
2. Ms. Himanginee Kaushik, Lect. in App. Sci	1st.(CSE,ECE,Mech.)
3. Sh. Naveen Pathak, Guest Lect. In App.Sci	1st Sem (MLT)
ECE	**Sem./Year**
4. Ms. Seema Lect. in ECE	5th Sem.
5.Ms. Rajkumar Lect. in ECE	3rd Sem.,Passout
ELECTRICAL	**Sem./Year**
6.. Ms. Renu Bala Lect. in EE	5th Sem.
7. .ShVikash Kumar Lect. in EE	3rd Sem.
8. .Sh. Gulvender Lect. in EE	Passout
COMPUTER	**Sem./Year**
09.Sh. Virender Progg. Lect. In CSE	5th Sem.
10. Sh. Shashi Bhushan Lect. in CSE	Passout
11. Sh.Sanjeev Walia Lect. in CSE	3rd Sem.
CIVIL	**Sem./Year**
12. Mr. Sudip Banerjee Lect. Civil	3rd sem.
13.Sh. Azad Singh, Guest Lect.	5th,Passout Sem.
MECHANICAL	**Sem./Year**
14..Sh Parveen Kumar , Lect.in Mech.	5th Sem.
15.Sh. Vipin Kumar Lect.in Mech.	3rd Sem.
16. Sh. Ankit Panghal Guest Lect.	Passout
DMLT	
17. Sh. Naveen Pathak, Guest Lect. In App.Sci	**3rd Sem. 5th Sem.** Passout

GENERAL INSTRUCTIONS REGARDING UPLOADING OF PCA DATA

Note:-**All HOD/O/I's/Tutor must ensure that for any student, PCA / Examination form should be uploaded only upto 12 subjects (regular + reappears) as per instructions already issued by the Board. All HOD/O/I's/Tutor must cross-check/ verify the subject ids filled by the student before uploading on exam portal failing which concerned officer shall be responsible for any such lapse.**

1. a) Each Permission Cum Admission Form / Admit Card with photo is to be properly checked and authenticated by the concerned HOD to avoid impersonation cases in the Haryana State Board Diploma Examinations.

b) All the students having reappear in 1st/2nd/3rd /4th/5th /6th semester should fill the PCA form as per the New Syllabus of that particular subject. Further, HSBTE time to time has merged many old Subject IDs with New Subject IDs and care must be taken that PCA of such reappear cases must be filled as per the NEW MERGED IDs.

c) No candidate will be allowed to appear in the HSBTE Examination without the online submission of PCA Data by the institute.

d) Must ensure to upload the PCA data upto cut-off date after that no further request for correction / uploading will be entertained by the Board under any circumstances. All the HOD/O/I's/Tutor must also ensure to take a printout of PCA data uploaded on HSBTE portal and crosscheck the same for correction / missing entry, if any. Any excuse of CLERICAL ERROR or mistake by data entry operator shall not be acceptable. It shall be mandatory for each institution to upload / update verified email ID & Mobile No. of each candidate in the PCA Application under the link Student PCA Form/UPLOAD PHOTO.

e) PCA of Optional Subjects: In case of Elective subjects the institutes will fill the correct optional subject Name/Ids on PCA software. Kindly ensure the same prior final submission by the concerned institute. In any case no correction will be entertained by the Board in this regard at any stage.

WHO CAN APPLY FOR PCA FOR UPCOMING BOARD EXAMINATION

a) 1st sem, 3rd sem & 5th sem regular students (Batch 2026, 2025 and 2024 respectively) of Diploma Courses.
b) Reappear students of 1st, 2nd, 3rd, 4th, 5th & 6th sem. of all Diploma Courses for Batches 2021, 2022, 2023, 2024 and 2025 only.
c) Reappear students of 1st year of Diploma Courses under Annual Pattern of 2021 Batch.
d) Improvement cases as per HSBTE Exam regulation

Principal
Govt. Polytechnic
Loharu

Endst. No. 5075-78 **Dated:-** 27/10/2028

A copy is forwarded to:-
1.All HOD's (ECE, EE, ,ME)
2. All O/I's (Civil , CSE, Applied Science/ MLT ECE, Exam, Website)
3. All concerned to note.
4. Notice Board

O/C

Principal
Govt. Polytechnic
Loharu